

**PROOF OF FULL VACCINATION REQUIRED (including booster)**

**APPLICATION FOR EMPLOYMENT**

Belvoir Thrift Shop  
10002 Caples Road  
Fort Belvoir, VA 22060

phone 703-360-3160  
fax 703-360-1066

**Personal Information:** please print (**Military I.D. required to work here**)

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home phone \_\_\_\_\_ cell phone \_\_\_\_\_

Are you a U.S. Citizen \_\_\_\_\_ if not, Visa# and expiration \_\_\_\_\_

Date available \_\_\_\_\_ email address \_\_\_\_\_

**References:**

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**Previous Employment:**

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The Thrift Shop is currently accepting applications for staff positions.

Work hours are Mon, Tues, Wed, Thurs as well as the first and third Saturday of each month from 9:00 a.m. until 3:30 pm. Additional work hours available.

Applicants are expected to work all of the required hours. We are open in the summer. We take a 2-week break at the end of December when the Thrift Shop is closed but staff are scheduled to take turns coming in to process donations while we are closed.

Starting wage is \$11.00 per hour.

\*\*\*We do provide a paid lunch break (which makes your actual hourly starting rate \$11.91 for each hour you work during a standard day) as well as free beverages during the work day (coffee, soda, bottled water).

**ONLY SERIOUS APPLICANTS NEED APPLY.**

This is an on-your-feet-all-day kind of job that requires a high level of cooperation with your co-workers. We stay busy and work hard. The work includes running the registers, sorting, pricing, customer service AND cleaning whatever needs cleaned.

Take the application home, fill it out, then contact Janice Newsom, Manager, for an interview appointment.

Jackie Baer, Administrator  
Belvoir Thrift Shop  
Belvoir Community Committee  
703-360-3160 Ext 11  
fbccaa@aol.com

updated Feb 2022